

This authorization must be completed in its entirety or it will not be processed

AUTHORIZATION TO RELEASE MEDICAL RECORDS

Patient Full Name _____ DOB: _____

Patient Address: _____

I hereby authorize Dr. _____ of Acton Medical Associates, PC to **release** my personal health information to:

Name: _____

Full Address: _____

Reason for Release: _____ Insurance Change _____ Moving/Moved _____ More Convenient Location
_____ Personal Use _____ Appt. w/Specialist _____ New Primary Care Physician
_____ Other (please specify) _____

Information to Release:

_____ Entire Electronic Medical Record (CD) (For transfer to another physician or personal use) **\$15.00**
_____ Entire Medical Record (paper copy) (For personal use) **\$25.00**
_____ Other (Please be specific) _____

Do you intend to continue receiving primary care from Acton Medical Associates? yes no

Release of Information Requiring Specific Consent: The following categories of information may be included in your medical record. **Please indicate if you authorize release of the following information:**

Abortion yes no **Behavioral/Mental Health** yes no **HIV/AIDS** yes no **STD** yes no
Alcohol/Drug Abuse yes no **Genetic Testing** yes no **Domestic Assault** yes no

I understand that:

- I may inspect or obtain a copy of the protected health information described by this authorization.
- Acton Medical Associates, PC will not cause any adverse changes in payment or enrollment in my health plan (if applicable) or refuse to treat me solely because I have refused to sign this Authorization for Use or Disclosure of Protected Health Information.
- I may revoke this authorization in writing at any time by delivering such written notification to the Privacy Officer of Acton Medical Associates, PC. I also understand that such revocation will not be effective as to the disclosure of records whose release I have previously authorized, or where other action has been taken in reliance on an authorization I have signed.
- Information used or disclosed pursuant to this authorization could be subject to re-disclosure by the recipient and, if so, may not be subject to Federal or State law protecting its confidentiality.
- This authorization will automatically expire 90 days from the date set forth below unless otherwise specified:
_____ (Date of expiration)

I have read and understand the above statements and authorize disclosure of the information requested above:

Signature of Patient (if 18 or over)/ Parent/ Legal Representative Date

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Acton, MA 01720
(978) 635-8700

592 King Street
Littleton, MA 01460
(978) 486-9255

231 Ayer Road
Harvard, MA 01451
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36 Highland Commons East
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